

# Grants and sponsorships

Before submitting an application, please review the [Grants & Sponsorships Overview](#) document on our website.

If your request meets the Schreiber Foundation giving criteria, please [apply for consideration of funding](#). Applications can't be saved to complete later or accessed again after being submitted. With that in mind, we want you to have the questions in advance so you can prepare your answers before starting your online application.

## Application questions

### Eligibility Check

- Is your organization registered as a non-profit, non-governmental organization with charitable purposes and practices?
  - *If no, we're sorry, we can only support these types of organizations.*
- Is this grant request to support either religious purposes, except secular programs provided by faith-based organizations that are open to any person, regardless of their religious beliefs and without the requirement of a belief in a specific faith to receive services, or a political, labor, or fraternal organization?
  - *If yes, we're sorry, we cannot support these types of organizations.*
- Has your governing board approved a policy that states the organization does not discriminate on the basis of race, color, sex, pregnancy, sexual orientation, gender identity or expression, gender stereotypes, national origin, ancestry, religion, creed, age, disability, marital status, and military or veteran's status?
  - *If no, we're sorry, we cannot support these types of organizations.*
- Does your organization align with one or more of the following Schreiber Foods areas of focus?
  - Food Insecurity
  - Basic Needs Defined As:
    - Education
    - Health & Well-Being
    - Housing
    - Self-Sufficiency
  - *If no, we're sorry, we cannot support these types of organizations*
- Please select the Primary area of focus: Food Insecurity, Education, Health & Well-Being, Housing, or Self-Sufficiency
- Please select the Schreiber Foods community which your organizations project will have an impact.

## Contact Information

- Please provide details of the primary contact for this request.
  - First name
  - Last name
  - Email
  - Phone number
  - Job title
- Please provide details of the Chief Administrator at your organization.
  - First name
  - Last name
  - Email
  - Phone number
  - Job title

## Organization Information

- Enter the name of the beneficiary organization or registration number.
- Please provide a brief description of organization, such as its history, focus or programming (2,000 characters)
- What is your mission statement? (750 characters)
- Website
- Organization Community Inbox (optional)
- Twitter (optional)
- Facebook address (optional)
- Please provide other social networking profiles your organization uses (optional)

## Project Overview

- Please provide a name for this project or initiative, for reference purposes.
- Please select the type of request you are applying for
  - Financial support via Grant
  - Financial support via Sponsorship
- Please provide a brief summary of your request (500 characters)
- Requested amount
- Project start date
- Project end date
- Indicate the total project budget
- Provide a narrative or explanation of budget (1,000 characters)

- Are there any other funders involved in this project or initiative?
  - *If yes*, please enter your largest CONFIRMED funders.
    - Name
    - Funding amount
    - Term (years)
    - In-kind (if applicable)
- Statement of Need and Opportunity: Describe the problem or situation this proposal will address. Whenever possible, substantiate with data. (2,500 characters)

## Objectives/Activities

- Explain the objective you hope to achieve with this proposed project/program. How will implementing this proposal improve the quality of life in the community and address an issue or need identified in community studies or area collective impact initiatives?
- Describe the project. What activities will occur in order to achieve the objectives? Information may include a schedule of events or a timetable for action. (2,500 characters)
- Are you collaborating with other organizations on this project?
  - *If yes*, how are you collaborating with other organizations on this project? (2,000 characters)
- Are there other organizations providing a similar service or program?
  - *If yes*, what are they? (1,000 characters)
  - *If yes*, how is what you're doing different from that work? (2,000 characters)
- How would your organization sustain what is learned/gained from this grant award? (1,000 characters)
- *If a sponsorship request:*
  - What type of event is this?
    - Cultural or community event
    - Dinner or gala
    - Sporting event
    - Other
  - What is the name of the event?
  - Where is the event being held (e.g., Lambeau Field, Green Bay, WI)?
  - Does this event span more than one day?
  - Event date
  - Please describe your event.

## Program Evaluation

- What will be measured to show community impact from the proposed program or project? How will you know if the program is successful and if, or how well, objectives have been achieved? (2,000 characters)
- Outputs: How many individuals will be affected by this grant, and who are they? (250 characters)
  - # of individuals affected by this grant & Description
  - Describe other quantitative measures you want to report. (2,000 characters)
- Outcomes: What 1-3 specific outcomes will be measured to determine the progress towards reaching the objectives? How will you assess the outcomes? (1,000 characters each)
  - Outcome #1 & Outcome assessment
  - Outcome #2 (optional) & Outcome assessment (optional)
  - Outcome #3 (optional) & Outcome assessment (optional)

## Board & Partner Information

- Is your organization governed or managed by a board of directors, council or committee?
  - *If yes*, please list the Chairman and the board members.
    - Name
    - Occupation/Employer
    - Role on board
- Are there current Schreiber Partners (employees) involved with your organization?
  - *If yes*, please list the Schreiber Partners involved
    - Name
    - Role with your organization

## Documents

- Required Documents
  - Audited Financial Statement for the most recently completed fiscal year. If no audit is required for your organization contact Schreiber Foods for further instruction.
  - Budget Form download the form from our website, complete it, and upload it.
- Optional Documents
  - Letters of Support are required from collaborating organizations if successful implementation of the grant proposal is dependent upon their participation.
  - Other Documents specific to the grant program